

Job Club Volunteer Role Description

Responsible To: Volunteer Coordinators (SWWM and Onside)

Location: TBC – Neighbourhood MH settings across Worcestershire

South Warwickshire and Worcestershire Mind (SWWM) an Onside – Our collaboration

SWWM and Onside operate as VCSE Community Mental Health Transformation partners. Having worked closely together since 2020 they have developed a joined-up approach and work as part of the broader mental health offer with mental health teams and wider Neighbourhood Teams. Operating across Worcestershire, both organisations offer packages of support that complement other services and provide easy to access options for patients. Both organisations see volunteers as key to ensuring improved reach for patients and key to ensuring that local people are involved supporting their local communities.

The Community Group Volunteer Role

As part of the Mental Health Transformation offer, patients under the Neighbourhood Mental Health Teams can access employment support through IPS (Individual Placement Support). Part of this service includes supporting individuals (back) into work. We are looking for volunteers to support and facilitate 'Job Club' style groups within Worcestershire settings to support the IPS service. Here volunteers will offer light touch support to people who are job ready for 2-3 hours per week. Activities will include:

- Supporting patients with job search, applications and Mental Health disclosure
- Offer Appropriate signposting to other services
- Undertake risk assessment and manage Health and Safety
- Escalate any concerns/safeguarding appropriately
- Volunteer ratio 2:10 (1 volunteer from each organisation)
- Tracking attendance and undertaking basic group administration

Why are we doing this?

To support the Herefordshire and Worcestershire NHS Individual Placement Support (IPS) team to navigate job search sites, find appropriate jobs they qualify for and make appropriate applications for jobs. This job club will enable IPS workers to focus on 1-1 support and reduce their waiting lists, whilst providing a supportive and proactive environment for service users to continue their progress in the service and their recovery.

Skills and Experience

IT literate

Good written and verbal Communication

Experience working in Mental Health (empathetic and Non-judgmental approach)

Knowledge of Job search websites

Common-sense approach

Group work experience

Experience of having a Person centered approach

Enthusiastic

Good Time keeping

Calm manner

Good Team player

Commitment

Volunteers are expected to commit to 1 group (approximately 3 hours) per week for this role.

DBS

South Warwickshire and Worcestershire Mind and Onside follows a strict volunteer recruitment process that requires applicants to undertake an interview and provide references. Becoming a volunteer with SWWM is also subject to completing a DBS check

Training

Full training will be provided for this volunteering position including IPS training around how to disclosure Mental Health.